



**AUSTRALIAN SCHOOLS RUGBY UNION INC.**  
**CONSTITUTION**  
**Amended 3<sup>rd</sup> November 2012**

**Objects and  
purposes of the  
Rugby Association**

1. The name of the Association shall be **Australian Schools Rugby Union** (hereinafter called "The Association").
2. The basic objects of the Association: Under the jurisdiction purposes of the Australian purposes of the Rugby Football Union Limited and within the policies adopted from time to time, the policies shall be -
  - (a) To foster, to encourage and to promote the game of Rugby Union for schoolboys in schools within Australia.
  - (b) To arrange trial, representative, international and particular rugby matches and tours.
  - (c) To safeguard the tradition, sportsmanship, the playing and the correct coaching of the game.
  - (d) To maintain a liaison in administration between this Schools' Union and the Australian Rugby Union.
3. In addition to the basic objects of the Association the objects and purposes of the Association shall be deemed to include -
  - (a) the purchase, taking on lease or in exchange, and the hiring or otherwise acquiring of any real or personal property that may be deemed necessary or convenient for any of the objects or purposes of the Association;
  - (b) the buying, selling, and supplying of, and dealing in, goods of all kinds;
  - (c) the construction, maintenance, and alteration of building or works necessary or convenient for any of the objects or purposes of the Association;
  - (d) the accepting of any gift, whether subject to a special trust or not, for any one or more of the subjects or purposes of the Association;
  - (e) the taking of such steps from time to time as the committee or the members in general meeting may deem expedient for the purpose of procuring contributions to the funds of the Association, whether by way of donations, subscriptions, or otherwise;
  - (f) the printing and publishing of such newspapers, periodicals, books, leaflets, or other documents as the committee or the members in general meeting may think desirable for the promotion of the objects and purposes of the Association;
  - (g) the borrowing and raising of money in such manner and on such terms as the committee may think fit or as may be approved or directed by resolution passed at a general meeting; and securing the repayment of money so raised or borrowed or the payment of a debt or liability of the Association by giving mortgages, charges or securities upon or over all or any of the real or personal property of the Association;

- (h) subject to the provisions of the Trustee Ordinance 1957, the investment of any moneys of the Association not immediately required for any of its objects or purposes in such manner as the committee may from time to time determine:
- (i) the making of gifts, subscriptions, or donations to any of the funds, authorities, or institutions to which paragraph (a) of subsection (1) of section 78 of the Income Tax Assessment Act 1936, as amended, of the Commonwealth relates;
- (j) the establishment and support, or aiding in the establishment and support, of associations, institutions, funds, trusts, schemes, and conveniences calculated to benefit servants or past servants of the Association and their dependants, and the granting of pensions, allowances, or other benefits to servants or past servants of the Association and their dependants, and the making of payments towards insurance in relation to any of those purposes;
- (k) the establishment and support or aiding in the establishment or support, of any other Association formed for any of the basic objects of the Association;
- (l) the doing of all such other lawful things as are incidental or conducive to the attainment of the basic objects of the Association or of any of the objects and purposes specified in the foregoing provisions of this sub-rule.

**Rules of the Association**

- 4. (1) In these rules, unless the contrary intention appears -
  - "General meeting" means a general meeting of members convened in accordance with rule 13.
  - "ordinary committeeman" means a member of the committee to whom paragraph (a) of sub-rule (1) of rule 23 relates.
- (2) In these rules, expressions referring to writing shall, unless the contrary intention appears, be construed as including references to printing, lithography, photography, and other modes of representing or reproducing words in a visible form.
- (3) Words or expressions contained in these rules shall be interpreted in accordance with the provisions of the Interpretation Ordinance 1937-1959 and that Ordinance as in force on the date on which these rules are adopted by the Association.
- (4) In these rules, unless the contrary intention appears, the word 'State' shall be defined to include the Australian Capital Territory and Northern Territory.

**Membership of Association**

- 5. (1) The membership of the Schools' Union shall be divided into different classes and shall consist of the following:
  - (a) State Members shall be the Schools' Rugby Union in each State which is in affiliation with the State Rugby Union.
  - (b) Associate Members shall be those schools specifically grouped for

playing purposes in those states where no Schools' Union is in operation.

- (c) Elected Members shall be those persons elected by the **Australian Schools Rugby Union** either as playing members or as honorary members. In electing members the Schools' Union shall give consideration to those persons who have given outstanding service to Rugby Union in Schools.

Associate and Elected members shall have no voting rights.

- (2) A State member, school or person who is nominated and approved for membership as provided in these rules is eligible to be a member of the Association on payment of the annual subscription prescribed in, or fixed under, these rules.
- (3) A State member, school or person who is not a member of the Association at the time of the incorporation of the Association shall not be admitted to membership -
  - (a) unless it / he is nominated as provided in sub-rule (4) of this rule;
  - and
  - (b) its / his admission as a member is approved by the committee.
- (4) A nomination of a State member, school or person for membership of the Association -
  - (a) shall be made in writing, signed by two members of the Association;
  - (b) shall be accompanied by the written consent of the State member, school or person nominated (which may be endorsed on the form of nomination);
  - and
  - (c) shall be lodged with the Secretary of the Association.
- (5) As soon as is practicable after the receipt of a nomination, the Secretary shall refer the nomination to the committee.
- (6) Upon a nomination being approved by the committee, the Secretary shall, with as little delay as possible, notify the nominee, in writing, that it / he has been approved for membership of the Association and, upon receipt of the sum payable by or on behalf of the nominee as it his first year's subscription, shall enter the nominee's name in a register of members to be kept by the Secretary, whereupon the nominee becomes a member of the Association.
- (7) A member of the Association may, at any time, resign from the Association by delivering or sending by post to the Secretary a written notice of resignation.
- (8) Upon receipt of a notice under sub-rule (7) of this rule, the Secretary shall remove the name of the member by whom the notice was given from the register of members, whereupon that member ceases to be a member of the Association.
- (9) A right, privilege, or obligation of a State member, school or person by virtue of this membership of the Association

(a) is not capable of being transferred or transmitted to another State member, school or person:

and

(b) terminates upon the cessation of its / his membership, whether by death, resignation, or otherwise.

(10) There shall be no liability on the State members or individual members of the Union towards payment of liabilities of the Union on the winding up of the Union.

(11) In the event of the **Australian Schools Rugby Union** being disbanded any surplus assets shall be passed on to the Australian Rugby Football Union for use in the promotion of Rugby Union in schools throughout Australia and its territories.

**Income and property of Association**

6. (1) The income and property of the Association, however, derived, shall be applied solely towards the promotion of the objects and purposes of the Association and no portion thereof shall be paid or transferred, directly or indirectly, by dividend, bonus, or otherwise, to any member of the Association.

(2) The Association shall not -

(a) appoint a person who is a member of the committee to any office, to the holder of which there is payable any remuneration by way of salary, fees, or allowances

or

(b) pay to any such person any remuneration or other benefit in money or money's worth (other than the repayment of out-of-pocket expenses).

(3) Nothing in the foregoing provisions of this rule prevents the payment in good faith to a servant or member of the Association of -

(a) remuneration in return for services actually rendered to the Association by the servant or member or for goods supplied to the Association by the servant or member in the ordinary course of business,

(b) interest at current bank overdraft rate on money lent;

(c) a reasonable and proper sum by way of rent for premises let to the Association by the servant or member.

**Accounts of receipts expenditure, etc.**

7. (1) True accounts shall be kept -

(a) of all sums of money received and expended by the Association and the matter in respect of which the receipt or expenditure takes place;

and

(b) of the property, credits, and liabilities of the Association,

and subject to any reasonable restrictions as to time and manner of inspecting them that may be imposed by the Association for the time being, those accounts shall be open to the inspection of the members of the Association.

(2) The Administrator of the Association shall faithfully keep all general records, accounting books, and records of receipts and expenditure connected with the operations and business of the Association in such form and manner as the

committee may direct.

- (3) The Accounts, books, and records referred to in sub-rules (1) and (2) of this rule shall be kept at the Association's office or at such other place as the committee may decide.
8.
  - (1) The Administrator of the Association shall, on behalf of the Association, receive all moneys paid to the Association and forthwith after the receipt thereof if so requested issue official receipts therefore.
  - (2) The committee shall cause to be opened with such bank as the committee selects a banking account in the name of the Association into which all moneys received shall be paid by the Treasurer as soon as possible after receipt thereof.
  - (3) The committee may receive from the Association's bank or bankers for the time being the cheques drawn by the Association on any of its accounts with the bank or bankers and may release and indemnify the bank or bankers from and against all claims, actions, suits, or demands that may be brought against the bank or bankers arising directly or indirectly out of those cheques or the surrender thereof to the Association.
  - (4) Except with the authority of the committee, no payment of a sum exceeding two dollars shall be made from the funds of the Association otherwise than by cheque drawn on the Association's bank account, but the committee may provide the Treasurer with a sum to meet urgent expenditure, subject to the observance of such conditions in relation to the use and expenditure thereof as the committee may impose.
  - (5) No cheques shall be drawn on the Association's bank account except for the payment of expenditure that has been authorized by the committee.
  - (6) All cheques, drafts, bills of exchange, promissory notes, and other negotiable instruments shall be signed by the Administrator, or, in his absence, by such other member or members of the committee as the committee may nominate for that purpose
9.
  - (1) At each annual general meeting of the Association, the members present shall appoint a person who is not a member or the Secretary of the Association as the auditor of the Association.
  - (2) A person so appointed shall hold office until the annual general meeting next after that at which he is appointed, and is eligible for re-appointment.
  - (3) The first auditor of the Association may be appointed by the committee before the first annual general meeting, and, if so appointed, shall hold office until the first annual : general meeting, unless previously removed by a resolution of the members at a general meeting, in which case the members at that meeting may appoint an auditor to act until the first annual general meeting
  - (4) If an appointment is not made at an annual general meeting the committee shall appoint an auditor of the Association for the then current financial year of the Association.
  - (5) If a casual vacancy occurs in the office of auditor during the course of a

financial year of the Association, the committee may appoint a person as the auditor and the person so appointed shall hold office until the next succeeding annual general meeting.

**Audit of  
Accounts**

10. (1) Once at least in each financial year of the Association, the accounts of the Association shall be examined by the auditor.
- (2) The auditor shall certify as to the correctness of the accounts of the Association and shall report thereon to the members present at the annual general meeting.
- (3) In his report, and in certifying to the accounts, the auditor shall state -
  - (a) whether he has obtained the information required by him;
  - (b) whether, in his opinion, the accounts are properly drawn up so as to exhibit a true and correct view of the financial position of the Association according to the information at his disposal and the explanations given to him as shown by the books of the Association;and
  - (c) whether the rules relating to the administration of the funds of the Association have been observed.
- (4) The Secretary of the Association shall cause to be delivered to the auditor a list of all the accounts, books and records of the Association.
- (5) The auditor -
  - (a) has a right of access to the accounts, books, records, vouchers, and documents of the Association,
  - (b) may require from the servants of the Association such information and explanations as may be necessary for the performance of his duties as auditor;
  - (c) may employ persons to assist him in investigating the accounts of the Association; and
  - (d) may, in relation to the accounts of the Association, examine any member of the committee. or any servant, of the Association.

**Annual  
General  
Meeting.**

11. (1) The Association shall, in each year, hold an annual general meeting.
- (2) The annual general meeting shall be held on such day as the committee may determine.
- (3) The annual general meeting shall be in addition to any other general meetings that may be held in the same year.
- (4) The annual general meeting shall be specified as such in the notice convening it.
- (5) The ordinary business of the annual general meeting shall be -
  - (a) to confirm the minutes of the last preceding annual general meeting and of the most recent of any general meeting held since that meeting;

(h) to receive from the committee, auditor, and servants of the Association reports upon the transactions of the Association during the last preceding financial year;

(c) to elect the officers of the Association and the ordinary committeemen;

(d) to appoint the auditor and determine his remuneration;

and

(e) to determine the remuneration of servants of the Association.

(6) The annual general meeting may transact special business of which notice is given in accordance with these rules.

(7) All general meetings other than the annual general meeting shall be called special general meetings.

### **Special General meeting**

12. (1) The committee may, whenever it thinks fit, convene a special general meeting of Meeting the Association.

(2) The committee shall, on the requisition in writing of not less than three State members, convene a special general meeting of the Association.

(3) A requisition for a special general meeting shall state the objects of the meeting and shall be signed by the requisitionists and deposited at the office of the Association and may consist of several documents in the like form, each signed by one or more of the requisitionists.

(4) If the committee does not cause a special general meeting to be held within twenty-one days from the date on which a requisition is deposited at the office of the association, the requisitionists, or any of them, may convene the meeting; but any meeting so convened shall not be held after three months from the date of the deposit of the requisition.

(5) A special general meeting convened by requisitionists in pursuance of these rules shall be convened in the same manner as nearly as possible as that in which those meetings are convened by the committee, and all reasonable expenses incurred in convening the meeting shall be refunded by the Association to the persons incurring them.

### **Notices of General Meetings**

13. The Secretary of the Association shall, at least fourteen days before the date fixed for holding a general meeting of the Association, cause to be inserted in a newspaper published daily in the A.C.T. an advertisement specifying the place, day, and time for the holding of the meeting, and the nature of the business to be transacted thereat.

### **Business and quorum at general meetings**

14. (1) All business that is transacted at special general meetings and all business that is transacted at the annual general meeting, with the exception of that specially referred to in these rules as being the ordinary business of the annual general meeting, shall be deemed to be special business.

(2) No item of business shall be transacted at a general meeting unless a quorum of members entitled under these rules to vote is present during the time when the meeting is considering that item.

(3) Delegates from three different State members personally present (being

members entitled under these rules to vote thereat) constitute a quorum for the transaction of the business of a general meeting.

**President to  
preside at gene  
meetings**

(4) If within one hour after the appointed time for the commencement of a general meeting a quorum is not present, the meeting, if convened upon the requisition of members, shall be dissolved; and in any other case it shall stand adjourned to the same day in the next week, at the same time (unless another place is specified by the Chairman at the time of the adjournment or by written notice to members given before the day to which the meeting is adjourned) at the same place, and if at the adjourned meeting a quorum is not present within one hour after the time appointed for the commencement of the meeting, the meeting shall be dissolved.

15. (1) The President, or in his absence, a Vice-President shall preside as chairman at every general meeting of Association.

(2) If the President and both Vice-Presidents are absent from a general meeting, the members present shall elect one of their number to preside as chairman thereat

**Adjournment  
general  
meetings**

16. (1) The chairman of a general meeting at which a quorum is present may, with the consent of the meeting, adjourn the meeting from time to time and place to place, but no business shall be transacted at an adjourned meeting other than the business left unfinished at the meeting at which the adjournment took place.

(2) Where a meeting is adjourned for fourteen days or more, the like notice of the adjourned meeting shall be given as in the case of the original meeting.

(3) Except as provided in the foregoing provisions of this rule, it is not necessary to give any notice of an adjourned meeting.

**Determination  
of questions  
arising at general  
meetings**

17. A question arising at a general meeting of the Association shall be determined on a show of hands and unless before or on the declaration of the result of the show of hands a poll is demanded, a declaration by the chairman that a resolution has carried by a particular majority or lost, and an entry to that effect in the minute book of the Association is evidence of the fact, without proof of the number or proportion of the votes recorded in favour of, or against, that resolution.

**Votes**

18. (1) Upon any question arising at an annual general or special general meeting of the Association a State member has two votes only, except for N.S.W. which shall have three votes, the President, Senior and Junior Vice-Presidents(if they are not State Delegates) and the Administrator have one vote only each.

At committee meetings a State member has two votes only, except for N.S.W. which shall have three votes, the President, Vice President (if he is not a State Delegate), Hon. Secretary and Hon. Treasurer shall have one vote only each.

(2) All votes shall be given personally by representatives duly appointed by the State member in writing to the Secretary prior to the commencement of the meeting.

(3) In the case of an equality of voting on a question the chairman of the meeting

is entitled to exercise a second or casting vote.

- (4) Members other than State members shall be entitled to attend and speak at general meetings, but not to vote.

**Taking of poll** 19. If at a meeting a poll on any question is demanded it shall be taken at that meeting in such manner as the chairman may direct, and the result of the poll shall be deemed to be the resolution of the meeting on that question.

**When poll to be taken** 20. A poll that is demanded on the election of a chairman, or on a question of adjournment, shall be taken forthwith, and a poll that is demanded on any other question shall be taken at such time before the close of the meeting as the chairman may direct.

**Affairs of Association to be managed by a committee** 21. (1) The affairs of the Association shall be managed by a committee of management constituted as provided in rule 23.  
(2) The committee -  
(a) shall control and manage the business and affairs of the Association;  
(b) may, subject to these rules, exercise all such powers and functions as may be exercised by the Association other than those powers and functions that are required by these rules to be exercised by general meetings of members of the Association;  
and  
(c) subject to the Ordinance and these rules, has power to perform all such acts and things as appear to the committee to be essential for the proper management of the business and affairs of the Association.

**Officers of the Association** 22. (1) The officers of the Association shall be -  
(a) a President - who shall not be a State delegate;  
(b) a Senior Vice-President and a Junior Vice-President  
(c) an Administrator who shall be the Secretary of the Association; and  
(d) a Public Officer (who is a person resident in the Australian Capital Territory) for the purpose of the Association Incorporation Ordinance. The Public Officer shall be one of the officers referred to in a; b; c or d; above or the delegate of the A.C.T. Schools' Rugby Union.  
(2) The provisions of sub-rules (2); (3) and (4) of rule 24, so far as they are applicable and with the necessary modifications, apply to and in relation to the election of persons to any of the offices mentioned in sub-rule (1) of this rule.  
(3) Each officer of the Association shall hold office until the annual general meeting next after the date of his election but is eligible for re-election.  
(4) In the event of a casual vacancy in any office mentioned in sub-rule (1) of this rule, the committee may appoint - one of its members to the vacant office, and the member so appointed may continue in office up to and including the conclusion of the annual general meeting next following the date of his appointment.

**Constitution of the committee** 23.(1) The committee shall consist of - (a) the officers of the Association and two delegates from each State member, except for N.S.W. which shall have three.

(2) Each ordinary committeeman shall, subject to these rules, hold Office until the annual general meeting next after the date of his election, but is eligible for re-election.

(3) In the event of a casual vacancy occurring in the office of ordinary committeeman, the committee may appoint a member of the Association to fill the vacancy, and the member so appointed shall hold office, subject to these rules until the conclusion of the annual general meeting next following the date of his appointment.

## **Election of Members**

24. (1) Nominations of candidates for election as officers of the Association or as ordinary committeemen -

(a) shall be made in writing signed by two members of the Association and accompanied by the written consent of the candidate (which may be endorsed on the form of nomination);

and

(b) shall be delivered to the Secretary of the Association at least ten days before the date fixed for the holding of the annual general meeting.

(2) If insufficient nominations are received to fill all vacancies on the Committee, the candidates nominated shall be deemed to be elected and further nominations shall be received at the annual general meeting.

(3) If the number of nominations received is equal to the number of vacancies to be filled, the persons nominated shall be deemed to be elected.

(4) If the number of nominations exceeds the number of vacancies to be filled, a ballot shall be held.

(5) The ballot for the election of officers and ordinary committeemen shall be conducted at the annual general meeting in such usual and proper manner as the committee may direct.

## **Vacation of office**

25. For the purposes of these rules, the office of an officer of the Association or of an ordinary committeeman becomes vacant if the officer or committeeman -

(a) dies;

(b) becomes bankrupt or applies to take or takes advantage of any law relating to bankrupt or insolvent debtors or compounds with his creditors;

(c) becomes of unsound mind;

(d) resigns his office by writing under his hand addressed to the committee;

(e) fails, without leave granted by the committee, to attend three consecutive meetings of the committee;

(f) ceases to be a member of the Association; or of a State member of the Union;

(g) fails to pay all arrears of subscription due by him / it within fourteen days after he has received a notice in writing signed by the Secretary stating that he has ceased to be a financial member of the Association.

## **Meetings of the committee and of sub-committee**

26. (1) The committee shall meet at least once in each school **year** at such place

and at such times as the committee may determine.

- (2) Special meetings of the committee may be convened by the President, or any four of its members.
- (3) Notice shall be given to members of the committee of any special meeting, specifying the general nature of the business to be transacted, and no other business shall be transacted at such a meeting.
- (4) Any six members of the committee amongst whom shall be representatives of at least three different State members constitute a quorum for the transaction of the business of a meeting of the committee.
- (5) No business shall be transacted unless a quorum is present and if within half an hour of the time appointed for the meeting a quorum is not present, the meeting shall stand adjourned to the same place at the same hour of the same day in the following week unless the meeting was a special meeting, in which case it lapses.
- (6) At meetings of the committee -
  - (a) the President, or in his absence a Vice President, or
  - (b) if the President and both Vice-Presidents are absent, such one of the remaining members of the committee as may be chosen by the members present shall preside.
- (7) Questions arising at meetings of the committee or of any sub-committee appointed by the committee shall be determined on a show of hands or, if demanded by a member, by a poll taken in such manner as the person presiding at the meeting may determine.
- (8) Each member present at a meeting of the committee or of any sub-committee appointed by the committee (including the person presiding at the meeting) is entitled to one vote and, in the event of an equality of votes of any question, the person presiding may exercise a second or casting vote.
- (9) Written notice of each committee meeting shall be served on each member of the committee by delivering to him a reasonable time before the meeting or by sending it by post in a prepaid letter addressed to him at his usual or last-known place of abode in time to reach him in due course of post before the date of the meeting.

**Disclosure of  
interest in  
contracts,**

27. (1) A member of the committee who is interested in any contract or arrangement made or proposed to be made with the Association shall disclose his interest at the first meeting of the committee at which the contract or arrangement is **first** taken into consideration, if his interest then exists, or, in any other case, at the first meeting of the committee after the acquisition of his interest.
  - (2) If a member of the committee becomes interested in a contract or arrangement after it is made or entered into he shall disclose his interest at the first meeting of the committee after he becomes so interested.
  - (3) No member of the committee shall vote as a member of the committee in respect of any contract or arrangement in which he is interested and if he does so vote his vote shall not be countered.
- (3) No member of the committee shall

vote as a member of the committee in respect of any contract or arrangement in which he is interested and if he does so vote his vote shall not be countered.

**Sub-committees and executive committee**

28. (1) The committee may at any time appoint a sub-committee from the committee as it may think fit and shall prescribe the powers and functions thereof.
- (2) The committee may co-opt as members of a subcommittee such persons as it thinks fit, whether or not those persons are members of the Association, but a person so co-opted is not entitled to vote.
- (3) Three appointed members of a sub-committee constitute a quorum at a meeting of the sub-committee.
- (4) The Secretary of the Association is responsible for calling meetings of a sub-committee.
- (5) Written notice of each sub-committee meeting shall be served on each member of the sub-committee by delivering it to him at a reasonable time before the meeting or by sending it by post in a prepaid letter addressed to him at his usual or last-known place of abode in time to reach him in due course of post before the date of the meeting.
- (6) The President, the Vice-Presidents, the Administrator **and such members as the Committee may determine from time to time**, constitute an executive committee, which may issue instructions to the public officer and the servants of the Association in matters of urgency connected with the management of the affairs of the Association during the intervals between meetings of the committee, and where any such instructions are issued shall report thereon to the next meeting of the committee.

**Annual subscription**

29. (1) Until otherwise fixed pursuant to sub-rule (2) of this rule, the annual subscription payable by members shall be prescribed by the committee.
- (2) The amount of the annual subscription may be altered from time to time by the members by resolution.
- (3) The annual subscription of a member is due and payable on or before the first day of the financial year of the Association.
30. The financial year of the Association is the period beginning on **1 January, in each year and ending on 31 December, next following.**

**Notices**

31. A notice may be served by or on behalf of the Association upon any member either personally or by sending it through the post in a prepaid letter addressed to the member at his usual or last-known place of abode.

**Expulsion of members**

32. (1) Subject to this rule, the committee may expel a member from the Association if, in the opinion of the committee the member has been guilty of conduct detrimental to the interests of the Association.
- (2) The expulsion of a member pursuant to sub-rule (1) of this rule does not take effect -
- (a) until the expiration of fourteen days after the service on the member of a notice under sub-rule (3) of this rule:

or

(b) if the member exercises his right of appeal under this rule, until the conclusion of the special general meeting convened to hear the appeal.

whichever is the later date.

(3) Where the committee expels a member from the Association, the Secretary of the Association shall, without undue, cause to be served on the member a notice in writing -

(a) stating that the committee has expelled the member;

(b) specifying the grounds for the expulsion;

and

(c) informing the member that if he so desires he may, within fourteen days after the service of the notice on him, appeal against the expulsion as provided in this rule.

(4) A member on whom a notice under sub-rule (3) of this rule is served may appeal against the expulsion to a special general meeting by delivering or sending by post to the Secretary of the Association within fourteen days after the service of that notice, a requisition in writing demanding the convening of such a meeting for the purpose of hearing his appeal.

(5) Upon receipt of a requisition under sub-rule (3) of this rule, the Secretary shall forthwith notify the committee of its receipt and the committee shall thereupon cause a special general meeting of members to be held within twenty-one days after the date on which the requisition is received by the Secretary.

(6) At a special general meeting convened for the purpose of this rule -  
(a) no business other than the question of the expulsion shall be transacted;  
(b) the committee may place before the meeting details of the grounds of the expulsion and the committee's reasons for the expulsion;  
(c) the expelled member shall be given an opportunity to be heard; and  
(d) the members present shall vote by secret ballot on the question whether the expulsion should be lifted or confirmed.

(7) If at the special general meeting a majority of the members present vote in favour of the lifting of the expulsion. the expulsion shall be deemed to have been lifted and the expelled member is entitled to continue his membership of the Association.

(8) If at the special general meeting a majority of the members present vote in favour of the confirmation of the expulsion the expulsion takes effect, and the expelled member ceases to be a member of the Association.

**Alteration of the Constitution**

33. (1) The rules may be amended by resolution passed by a two thirds majority of representatives of financial State members voting at a Special General Meeting.

(2) Notice of the proposed amendment shall be included in the notice calling the

Special General Meeting.

(3) An amendment to the objects and purposes of the Association shall not be effective until approved by the Registrar.

(4) An alteration of the objects, purposes or rules is of no effect until a copy of the alteration is lodged with the Registrar of Companies in the A.C.T.

**Seal of the Association**

34. (1) The seal of the Association shall be in the form of an Association rubber stamp, inscribed with the name of the Association encircling the word 'Seal'.

(2) The seal of the Association shall not be affixed to any instrument except by the authority of the committee and the affixing thereof shall be attested by the signatures either of two members of the committee or of one member of the committee and of the public officer of the Association or such other person as the committee may appoint for that purpose and that attestation is sufficient for all purposes that the seal was affixed by authority of the committee.

(3) The seal shall remain in the custody of the public officer.

**Sales Tax**

35. In the event of the winding up or the cancellation of the incorporation of the Association being by way of a three-fourths majority of the Association any and all assets remaining after full settlement of all debts and liabilities incurred the Association shall be disposed of to authorities or institutions with similar objects to those of the Council and which are exempt from Sales Tax under sub-item 63B(2) in the First Schedule in the Sales Tax (Exemptions and Classifications) Act.